

Appendix 1 – Fee Structure

Control Panel	Application Admin p/hour 2018/19: inclusive of NI & pension contribution and on-costs
<i>Staff/Wages</i>	
<i>Technical Support Officer</i>	£21.81
<i>Enforcement Officer</i>	£24.84
<i>EHO</i>	£34.88
<i>EHO Team Leader</i>	£39.55
<i>Team Manager</i>	£49.39
<i>Additional Expenses</i>	
<i>Postage</i>	£0.75
<i>Land Registry</i>	£3.00

Job Cost sheet	Licence part 1			License part 2		
	<i>Time spent</i>	<i>Rate</i>	<i>Cost</i>	<i>Time spent</i>	<i>rate</i>	<i>cost</i>
<i>Production</i>						
Technical Support Officer	5.00	£21.81	£109.05	1.00	£21.81	£21.81
Enforcement Officer	0.00	£24.84	£0.00	4.00	£24.84	£99.36
EHO	5.00	£34.88	£174.40	5.00	£34.88	£174.40
EHO Team Leader	0.00	£39.55	£0.00	1.50	£39.55	£59.33
Team Manager	0.00	£49.39	£0.00	0.50	£49.39	£24.70
<i>Additional Expenses</i>	<i>Units</i>	<i>Cost per unit</i>	<i>Total</i>	<i>Units</i>	<i>Cost per unit</i>	<i>Total</i>
Postage	4.00	£0.75	£3.00	0.00	£0.75	£0.00
Land Registry	1.00	£3.00	£3.00	0.00	£3.00	£0.00
Total Cost			£289.45			£379.59
				Total		£669.04